

Attachment 2. Temperature Check Protocol

The following is the outline for obtaining temperatures of individuals working on-site or visiting during a declared public health crisis. This outline includes steps for taking a temperature, PPE (Personal Protective Equipment) required and the direction to take if an individual presents with a temperature of $\geq 100.0^{\circ}\text{F}$. **Prior to coming to work, the employee must have completed their Return to Worksite Daily Screening and Self-Assessment.** Confirm that there were no **YES** or **NOT SURE** answers when completing. If there are any **YES** or **NOT SURE** answers, and N3B Occupational Medicine has not already cleared the individual, or if there are changes to answers since completing the screening and arriving on site, then the individual is **to go home and contact** their manager and LANL Hotline (505-606-2667) for further assessment.

STEPS:

- [1] Before beginning temperature checks, wash hands for at least 20 seconds with soap/water or use hand sanitizer.
- [2] Put on a pair of disposable gloves, have face covering/mask and face shield available.
- [3] Hold the face covering/mask by either ear loops or strings.
 - a. Ear loops: Secure first loop over ear, then second and adjust mask so it is secure.
 - b. Tiebacks: Tie first top set behind head, then secure second set behind head.
 - c. Double elastic band: Cup mask in dominant hand, allow straps to dangle. Take bottom strap and place at the back of neck. Place mask over nose and mouth, firmly pressing nose clip (if present) and tuck bottom of mask securely over chin. Take the top strap and place it at the crown of head.
 - d. Take face shield and slide onto head and secure with fastener/Velcro behind head.
- [4] Before using non-contact thermometer, clean it with a disinfectant wipe and let dry.
- [5] Use the non-contact thermometer to take individual's temperature.
- [6] Clean the thermometer between each use, change gloves and discard in appropriate waste bag, sanitize and don new pair if contact is made with skin.
 - a. **If contact was not made with individual's skin, gloves do not need to be changed nor does thermometer need to be wiped again.**
- [7] If individual has a temperature of $\geq 100^{\circ}\text{F}$, **he/she** needs to go home and contact their manager and **LANL Hotline at 505-606-2667.**
- [8] Upon completion of all temperature checks, remove gloves and discard in appropriate waste bag.
- [9] Wash hands again for at least 20 seconds with soap/water or use hand sanitizer.
- [10] Upon completion of washing hands, remove face shield, set aside, and then remove face covering/ mask:
 - a. Ear loops: Remove by holding one ear loop and then the other, avoid flipping over and touching the front to limit contact.
 - b. Tiebacks: Untie lower ties first, and then top ties, avoid flipping over and allowing ties to fall into clean interior.
 - c. Double elastic: Without touching mask, slowly lift bottom strap from behind neck and pull over head. Lift off the top strap without touching the mask.

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STEPS: (Continued)

- d. After removing face-covering/mask visually inspect and discard if crushed, damaged, wet or difficult to breathe through. Keep mask in a breathable storage container such as a paper bag. Do not place more than one mask in a bag at a time. Storage container should be changed often or cleaned if not paper. **Never share individual face-coverings/masks with anyone.**
- [11] Wipe face shield with a disinfection wipe and keep separate from other face covering/masks. **Never share individual face shields with anyone.**
- [12] Wipe thermometer with disinfection wipe and place in container for next use. This container should be its case and/or a re-usable container that can be cleaned.
- [13] Wash hands again for another twenty seconds with soap/water or use hand sanitizer.

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Thermometer placement



Doffing Gloves

